



Job Vacancy Announcement

Pacific Spaceport Complex – Alaska (PSCA) Spaceport Manager

Position Description: The PSCA Spaceport Manager is responsible to provide senior management of all spaceport facility operations and coordination of site staff to support launch operations. The PSCA Spaceport Manager oversees operations of all spaceport departments and the role is multi-faceted and vital to space launch safety. The Spaceport Manager role is similar to an Airport Manager at a traditional airport. A successful candidate will apply airport management best practices to the emerging sector of commercial spaceports. We seek a leader with a passion for the space industry, hands-on engagement, and interest to define the future of multi-user spaceports.

Responsibilities: The Spaceport Manager is responsible to lead, manage, plan, and supervise staff and facilities to ensure 100% success of facility-related spaceport operations through ensuring rigorous application of technical decision making; managing customer operations and relationships at the site; making sure PSCA operations meet the expectations and needs of customers and clients; and managing the on-going planning for new construction, renovations, maintenance and life cycle replacement of assets and related systems to provide a physical environment conducive to effective operation for both government and private sector customers.

This position ensures the appropriate needs of spaceport customers, as supported by the assigned Mission Integrator, as well as the Alaska Aerospace Corporation (AAC) President & CEO are met in a manner that is safe, responsive, cost-efficient, and compliant with all applicable laws and regulations. This person will advocate for and determine accountability for quality service delivery of all stakeholders in the spaceport environment.

Primary job functions include:

- Responsible for the safe and efficient operation of the spaceport within the authority vested through the spaceport owner and in compliance with FAA CFR Title 14, Chapter III, Parts 400 to 600.
- Complying with FAA regulations, OSHA requirements, and other guidelines.
- Directing and supervising assigned spaceport facilities, engineering, maintenance, logistics, and custodial staff.

- Ensuring staff are properly trained, qualified, and ready to conduct assigned duties.
- Supporting the administrative and technical requirements to ensure employees have sufficient resources to perform assigned duties.
- Managing all budget, fiscal, audit and capital functions in coordination with company requirements.
- Prepares recommendations and specifications for spaceport purchasing and capital improvement projects; coordinates any construction work with Alaska Aerospace, customers and tenants, and the public.
- Prepares annual budget and submits proposed annual budget to Alaska Aerospace.
- Oversees the maintenance, repair, and upgrades of spaceport equipment.
- Manages spaceport facilities in accordance to the Spaceport Master Plan. Recommends updates to the Master Plan, as appropriate to meet evolving customer needs.
- Recommends changes in standards, administrative procedures, facilities, methods, and practices.
- Operates a motor vehicle to assist in carrying out the business of the spaceport.
- Enforces security in restricted areas, if necessary.
- Accompanies Federal Aviation Administration (FAA) inspectors during inspections of the airport.
- Adapts to outside factors, such as weather and launch schedule delays.
- Works with community leaders.
- Maintains accurate records.
- Serves as a role model for AAC's core values and objectives.
- Other related duties, as assigned.

The position requires interpersonal skills needed to work with a diverse team of employees, contractors, and customer personnel. This is a multi-disciplinary position requiring hands-on experience and tasking, as well as the ability to manage a variety of departments and competing needs.

This is a Full-Time position at the Pacific Spaceport Complex – Alaska on Narrow Cape, Kodiak Island, Alaska. Some travel to AAC corporate office in Anchorage and other operational locations can be expected.

Required:

- Experience in managing airport or spaceport operations, including relevant engineering activities and/or facilities.
- Minimum ten years' professional experience in the aerospace sector.
- Proven track-record of managing formal and ad-hoc teams with strong leadership qualities, outcomes-based focus, open team environment, and culturally-diverse employee base of full-time, part-time and contract employees.
- Excellent interpersonal, communications, public speaking, and presentation skills.
- Willing and able to work extended hours, overtime, and on weekends, as required.
- Ability to multi-task in a very dynamic and complex aerospace environment.

- Must be able to obtain and maintain a U.S. Security Clearance at the appropriate level (requires U.S. Citizenship).

Other Desirable Qualifications

- Experience in conducting and leading space operations.
- Previous experience developing and/or operating spaceport-related facilities.
- Familiarity with Pacific Spaceport Complex – Alaska.
- Ability to obtain a TS/SCI clearance.

Equal Employment Opportunity Statement

It is the policy of AAC and Aurora Launch Services to provide equal employment opportunity to all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, age, protected veteran or disabled status, or genetic information.

Compensation

A competitive salary and benefits package, determined upon experience level of individual, will be negotiated after an offer to hire has been given.

To Apply

Please send a cover letter and resume to Craig E. Campbell, President, Aurora Launch Services, 4300 “B” Street, Suite 101, Anchorage, AK 99503, email: craig.campbell@auroralaunchservices.com. This position will remain open until filled.