



Position Vacancy Announcement

President & Spaceport Manager

Aurora Launch Services (ALS): Aurora Launch Services is a wholly owned subsidiary of Alaska Aerospace, established to provide low cost, highly reliable launch services on a contract basis to both government and commercial space launch customers worldwide. The company is headquartered in Anchorage, Alaska, co-located with Alaska Aerospace.

We seek a leader with a passion for the space industry, hands-on engagement, and interest to define the future of multi-user spaceports. Lead and grow the company's efforts in providing contract advisory & assistance services and engineering & technical assistance to space launch industry customers, including Alaska Aerospace Corporation, their spaceport(s), and other future customers. Provide strategic vision and promote an optimistic future for responsive, flexible, and low-cost access to space for government and commercial customers. Seek opportunities for Aurora Launch Services to provide best-in-class services to the aerospace market through innovation and flexibility that creates aerospace market expansion in Alaska and support to industry across the globe. Efficiently manage company resources and secure sufficient business to ensure fiscal sustainability and define a path for steady growth.

Position Description: Under the direction of the Aurora Launch Services (ALS) Board of Directors and Alaska Aerospace Corporation (AAC) Chief Executive Officer, the ALS President and Pacific Spaceport Complex – Alaska (PSCA) Spaceport Manager is the senior management official responsible for management of the organization and all spaceport facility operations. This is a multi-disciplinary position requiring hands-on experience and tasking, as well as the ability to manage a variety of departments and competing needs. The ALS President and Spaceport Manager plays a vital role in ensuring mission success through careful management of people, finances, and business development. This position requires strict adherence to all applicable laws and regulations, industry standards, and effective performance and quality of service to meet the needs of government and commercial customers. Must also advocate for and ensure the satisfaction of all stakeholders involved in the spaceport environment.

Primary Job Responsibilities:

1. Day-to-day oversight and management of all operations, financial, and administrative functions of Aurora Launch Services in accordance with the company's strategic plan
2. Manage administrative functions and ensures that departmental decisions and project plans such as those for staffing, development, organization, investment, procurement, and facilities are in line with the organizations business plan and vision
3. Work closely with senior leadership to ensure decisions are well-considered and aligned with organizational goals
4. Responsible to lead and supervise staff and facilities to ensure 100% success of facility-related spaceport operations through ensuring rigorous application of technical decisions making
5. Establishes and communicates the strategic direction of the organization including practices, standards, and security measures to ensure effective and consistent support and execution

6. Oversee the implementation of policies, procedures and projects that will lead to a well-managed, well-maintained buildings and facilities in coordination and conjunction with the company's business objectives
7. Identifies, recommends, and implements new processes and procedures to streamline organizational processes and use of resources and materials
8. Create and maintain a positive work environment that fosters employee engagement, collaboration, and growth across all constituents
9. Prepares and reviews budgets, provides financial reporting (as required), monitors expenditure and purchase orders related to the facilities
10. Manages all budget, fiscal, audit, and capital functions in coordination with company requirements; prepare and submit proposed budget to AAC
11. Represents the company to the Board of Directors and AAC leadership including regular reporting of all aspects of business status and outlook, and other functions as required for program development and public relations
12. Regularly reviews performance of each direct report through meetings, financial statements, project milestones, and other metrics
13. Develop and implement long-term strategic/business plans and maintain relationships with other associations, local communities, government officials, and federal agencies
14. Managing the on-going planning for new construction, renovations, maintenance and life cycle replacement of assets and related systems to provide a physical environment conducive to effective operation for both government and private sector customers
15. Responsible for the safe and efficient operation of the spaceport and in compliance with FAA CFR Title 14 / Chapter III / Parts 4000 – 600
16. Ensures regulatory compliance (including FAA regulations, ITAR policy, OSHA, etc.) and effective management of risk and liability for the company, including maintaining files and policy documents to support audits
17. Performs other responsibilities as assigned

Required Knowledge/Experience/Qualifications:

- Bachelor's degree from an accredited university, with a focus in Business Management, Aerospace Administration/Engineering, Airport Aviation Management, or relevant field
- Five (5) years progressive experience in aerospace or aviation industry, including three years of management and supervisory experience within aerospace operations, and demonstrable program management expertise (private sector and federal government)
- Fifteen (15) years' experience in operations management, including at least 10 years in senior staff/executive level
- Experience in leading, managing, operating, and growing a small highly-motivated team responsible for large, complex projects over several years
- Solid working knowledge of budgeting, sales, business development, and strategic planning
- Demonstrated skill and responsibility in personnel and project management
- Excellent written, verbal, and interpersonal communication skills, public speaking and presentation skills

- Proven ability to work well in an open team environment and culturally diverse employee base with strong leadership qualities and outcomes-based focus
- Working knowledge of Microsoft Office software products and computer-based financial tools
- Ability to work well under pressure in a dynamic and ever-changing environment
- Demonstrated ability to exercise good judgement in sensitive situations
- Ability to work extended hours and on weekends, as required
- Operate a motor vehicle to assist in carrying out the business of the spaceport
- Ability to obtain and maintain a DoD Security Clearance at the appropriate level
- Must be a U.S. person as defined by the ITAR (22 CFR §120.15)
- Must possess mobility to work in a standard office setting, stamina to sit and maintain attention to detail despite interruptions, may occasionally lift/carry/pull up to 40 pounds; may require minimal walking, climbing, stooping, crouching, and/or bending

Location

This is a full-time position located in Kodiak, Alaska (preferred) or Anchorage, Alaska. Business development efforts and launch campaigns may require overtime and schedule flexibility. Travel is expected 35% of time.

Equal Employment Opportunity Statement

It is the policy of Aurora Launch Services to provide equal employment opportunity to all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, age, protected veteran or disabled status, or genetic information.

Compensation

A competitive salary and benefits package, determined upon experience level of individual, will be negotiated after an offer to hire has been given.

To Apply

Please apply online on Indeed.com. This position will remain open until filled.